

## AGENDA

**Meeting:** DEVIZES AREA BOARD  
**Place:** Devizes School, The Green, Devizes SN10 3AG  
**Date:** Monday 23 September 2013  
**Time:** 6.30 pm

---

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

---

**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6.00pm.**

---

Please direct any enquiries on this agenda to Sharon Smith (Senior Democratic Services Officer), on 01225 718378 or [sharonl.smith@wiltshire.gov.uk](mailto:sharonl.smith@wiltshire.gov.uk)

or Richard Rogers (Community Area Manager), on 07771 547522 or [richard.rogers@wiltshire.gov.uk](mailto:richard.rogers@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on 01225 713114/713115.

---

### Wiltshire Councillors

Cllr Liz Bryant, (Bromham, Rowde & Potterne)  
Cllr Peter Evans, (Devizes East)  
Cllr Sue Evans, (Devizes North)  
Cllr Richard Gamble, (The Lavingtons and Erlestoke)

Cllr Simon Jacobs, (Devizes and Roundway South) (**Chairman**)  
Cllr Laura Mayes, (Roundway) (**Vice Chairman**)  
Cllr Philip Whitehead, (Urchfont and the Cannings)

	<b>Time</b>
<p>1     <b>Welcome, Introductions and Chairman's Announcements</b>  <i>(Pages 3 - 6)</i></p> <p>To include the following:</p> <ul style="list-style-type: none"> <li>a) Core Strategy</li> <li>b) Community Area JSA</li> <li>c) Railway Bridge - Panns Lane</li> </ul>	<b>6:30pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes</b> <i>(Pages 7 - 16)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 22 July 2013.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Partner Updates</b> <i>(Pages 17 - 26)</i></p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Wiltshire Fire and Rescue Service</li> <li>c. Health Services</li> <li>d. Devizes Community Area Partnership (DCAP)</li> <li>e. Devizes Campus Team</li> <li>f. Town and Parish Councils</li> </ul>	<b>6:40pm</b>
<p>6     <b>Community Area Transport Group (CATG)</b> <i>(Pages 27 - 32)</i></p> <p>The Board will be asked to approve the recommendations arising from the CATG meeting held on 9 September 2013. Details of which are contained in the attached report.</p>	
<p>7     <b>Neighbourhood Plans</b></p> <p>Cllr Simon Killane will be in attendance to speak on Malmesbury community area's experiences in relation to their Neighbourhood Plan.</p> <p>Parish Councils within the Devizes community area will also share their experiences of their own Neighbour Plans which will include Devizes/ Roundway/Bishops Cannings.</p> <p>Questions and discussion will follow.</p>	<b>7:00pm</b>

8	<p><b>Transport Strategy/Air Quality</b></p> <p>Martin Aldam, Senior Transport Planning Assistant, will give a presentation from the Transport Strategy Task and Finish Group which will include recommendations for the Board's consideration.</p> <p>The Board will be asked to approve new arrangements to take forward the air quality work and Transport Strategy (paper to follow).</p>	7:40pm
9	<p><b>Funding Applications</b> (<i>Pages 33 - 44</i>)</p> <p>Councillors will be asked to consider the application made to the Community Area Grants Scheme, as follows:</p> <ul style="list-style-type: none"> <li>• <b>3<sup>rd</sup> Devizes Scout Group</b> are seeking £2,294 towards replacing tents and camping equipment</li> </ul> <p>The application meets the criteria and is recommended for consideration for approval.</p>	8:20pm
10	<p><b>Evaluation and Close</b></p>	8:30pm

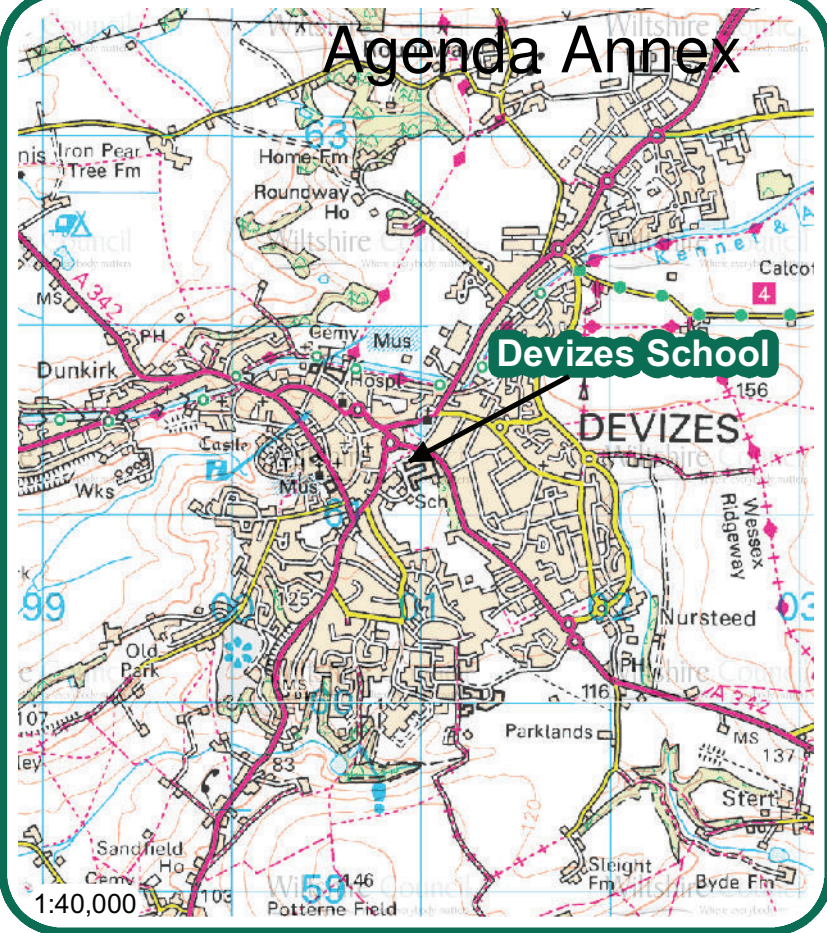
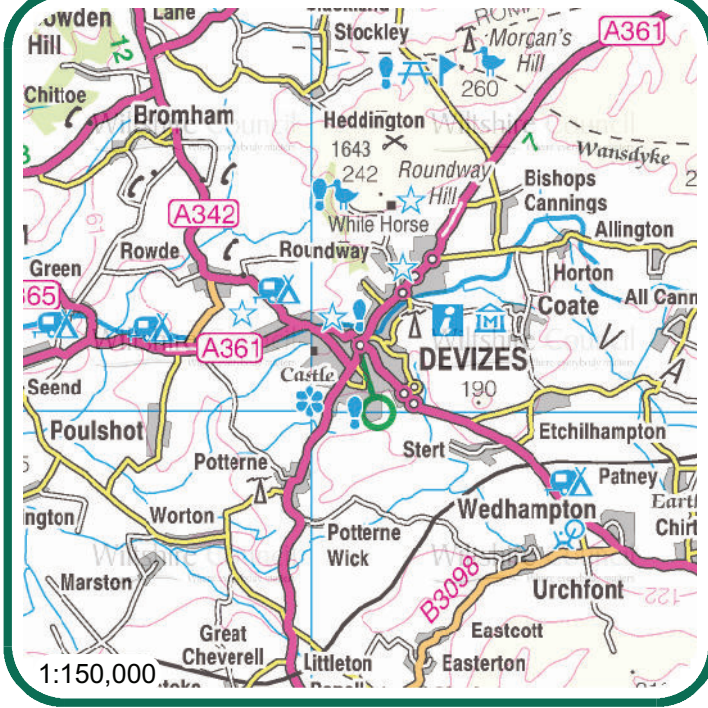
**Future Meeting Dates**

Monday, 25 November 2013  
6.30 pm  
Devizes Sports Club, London Rd, Devizes SN10 2DL

Monday, 27 January 2014  
6:30 pm  
The Spring, Market Lavington, Devizes, Wiltshire SN10 4EB

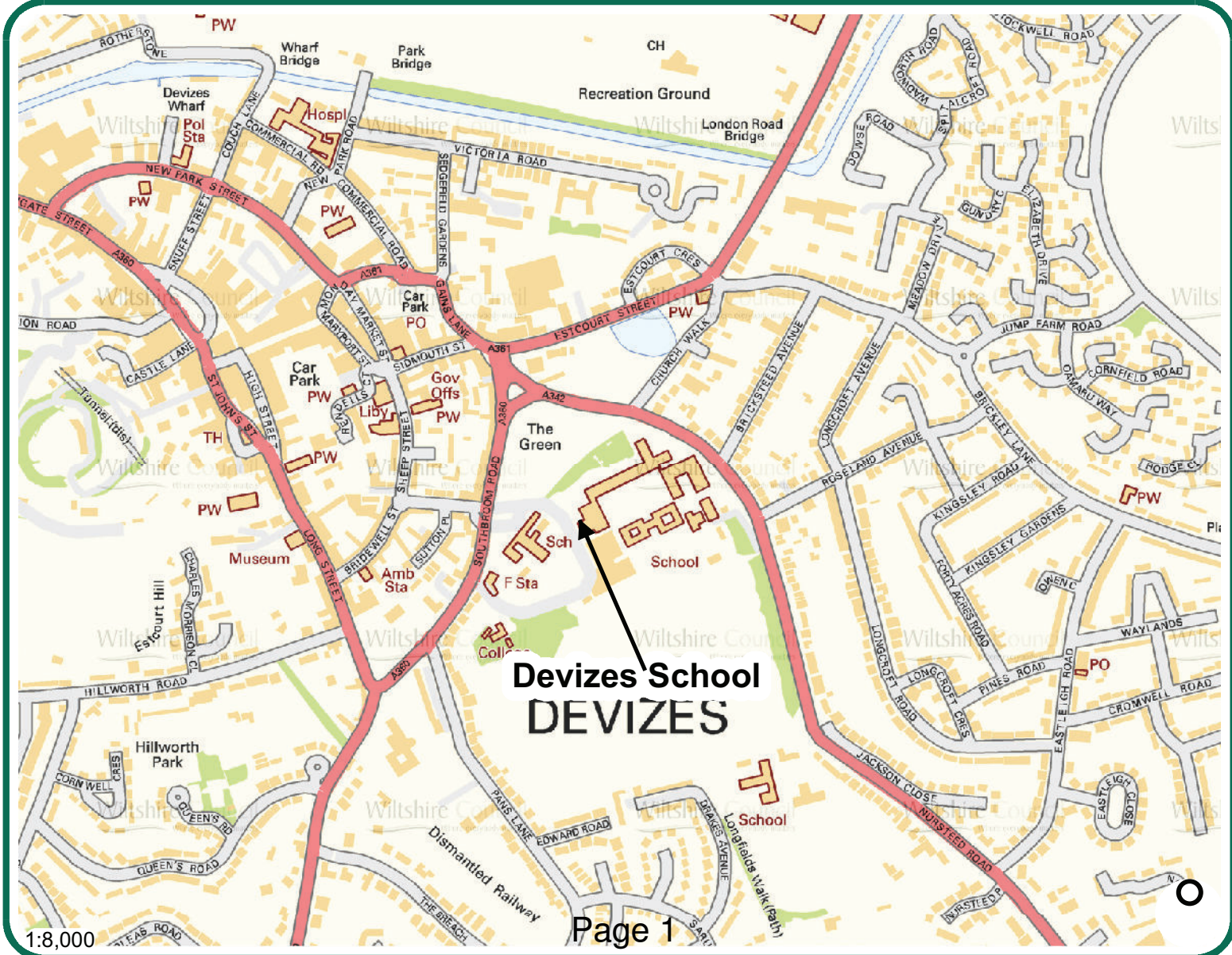
Monday, 24 March 2014  
6:30 pm  
Bromham Social Centre, New Rd, Bromham SN15 2JB

This page is intentionally left blank



**Devizes School**  
**The Green**  
**Devizes**  
**Wiltshire**  
**SN10 3AG**

  
**Wiltshire Council**  
 Where everybody matters



This page is intentionally left blank

# Agenda Item 1

## Chairman's Announcements

<b>Subject:</b>	<b><u>Wiltshire Core Strategy – Consultation on Schedule of Proposed Modifications (including SA and HRA updates); two ministerial statements relating to wind farm development; and national planning practice guidance for renewable energy</u></b>
<b>Officer Contact Details:</b>	Spatial Planning team on 01225 713429 or email: <a href="mailto:spatialplanningpolicy@wiltshire.gov.uk">spatialplanningpolicy@wiltshire.gov.uk</a>
<b>Further details available:</b>	Spatial Planning team on 01225 713429 or email: <a href="mailto:spatialplanningpolicy@wiltshire.gov.uk">spatialplanningpolicy@wiltshire.gov.uk</a>

The Wiltshire Core Strategy, which provides the planning policy framework for Wiltshire, recently underwent discussion at a public examination conducted by an independent Planning Inspector.

Following the examination hearing sessions the council has published a Schedule of Proposed Modifications (August 2013) containing 'main' and 'minor' changes to the Core Strategy to give all interested parties the opportunity to comment before the Inspector completes his report.

The consultation will take place for a six week period from **Tuesday 27 August to Wednesday 9 October 2013 inclusive**.

The council has produced an update to the Sustainability Appraisal (SA) and Habitats Regulation Assessment (HRA) based on the Schedule of Proposed Modifications. Comments can also be made on these updates.

The Inspector has also requested that the council invites comments on the implications that the two recent ministerial statements relating to wind farm development, and the recently published national planning practice guidance for renewable energy may have on the Wiltshire Core Strategy.

Details of where you can view the Core Strategy, Schedule of Proposed Modifications and associated documents (including the SA update, HRA update, ministerial statements and planning practice guidance document) will be available on the Wiltshire Council website from 27 August 2013: [Core Strategy](#)

Alternatively, copies of the documents will be available to view at the main council offices (see below) and at all libraries across Wiltshire during normal opening hours:

<b>Wiltshire Council</b> County Hall Trowbridge BA14 8JD	<b>Wiltshire Council</b> 27/29 Milford Street Salisbury SP1 2AP
<b>Wiltshire Council</b> Monkton Park Chippenham SN15 1ER	<b>Wiltshire Council</b> 3-5 Snuff Street Devizes SN10 1FG

This page is intentionally left blank



## Chairman's Announcements

<b>Subject:</b>	<b>Community Area Joint Strategic Assessments</b>
<b>Officer Contact Details:</b>	Aimee Stimpson, Associate Director of Public Health <a href="mailto:Aimee.Stimpson@wiltshire.gov.uk">Aimee.Stimpson@wiltshire.gov.uk</a> 0300 0034566
<b>Weblink:</b>	
<b>Further details available:</b>	Wiltshire Intelligence Network <a href="http://www.intelligencenetwork.org.uk/">http://www.intelligencenetwork.org.uk/</a>

### Summary of announcement:

The JSA for Wiltshire 2012-13 was published in late 2012 on behalf of the Public Services Board (PSB). You may recall this was made possible by the contributions made by each of the thematic delivery partnerships.

The value of local data and evidence meant we supplement the JSA Wiltshire with local community area assessments. The community area JSAs, first published in 2011, added to our local knowledge and helped us and communities focus on the real issues in their local area. As part of the JSA programme the Community Area level assessments (CAJSAs) are going to be updated this year, these will provide updated data about our local communities across the ten chapters.

The CAJSAs will take on board feedback from Councillors, officers, organisations and feedback from our community events (held in 2012) and will build on the existing document and include more information on changes; trends; qualitative survey data (such as the results from the What Matters to You survey 2013) and other primary research such as the Census 2011.

We also intend to address some gaps in the first community area JSAs by including two new chapters one covering leisure, and a second chapter art and culture. The assessment will follow a similar structure to the JSA Wiltshire 2012-13 version, and will include a chapter written by each thematic delivery partnership (TDP).

We aim to publish the CA JSAs at another round of community events between January and April 2014 and have discussed these plans at the Chair of the Area Board meeting and also met with Area Board managers. We are currently in the process of agreeing dates for each community event. The date of the XX event has been agreed as XX

For more information on the JSAs please visit the Wiltshire Intelligence Network website <http://www.intelligencenetwork.org.uk/joint-strategic-assessment/>

This page is intentionally left blank

# MINUTES

**Meeting:** DEVIZES AREA BOARD  
**Place:** Bromham Social Centre, New Rd, Bromham SN15 2JB  
**Date:** 22 July 2013  
**Start Time:** 6.30 pm  
**Finish Time:** 8.20 pm

---

Please direct any enquiries on these minutes to:

Marie Todd (Area Board and Member Support Manager), on 01225 718036 or [marie.todd@wiltshire.gov.uk](mailto:marie.todd@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Liz Bryant, Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble and Cllr Philip Whitehead

### **Wiltshire Council Officers**

Richard Rogers – Community Area Manager  
Mandy Bradley – Service Director  
Marie Todd – Area Board and Member Support Manager  
Deborah Haynes – Associate Director of Public Health  
Richard Harris – Youth Development Co-ordinator

### **Town and Parish Councillors**

Devizes Town – Nigel Carter, Andy Geddes, Jeff Ody and Albert Wooldridge  
Bishops Cannings – Eric Clark  
Bromham - Brian Amor, Catherine Read and Pam Thomas  
Easterton – Keith Jenssen and Chris Saunders  
Erlestoke – Dean Moore  
Potterne – Tony Molland  
Roundway – Chris Callow, Katherine Callow and Ian Collis  
Rowde – Jackie Bowden  
West Lavington - Michael Page

### **Partners**

Wiltshire Police – Inspector Matthew Armstrong

# Agenda Item 3

Wiltshire Fire and Rescue Service – Mike Franklin  
NHS Wiltshire – Dr Martin Foley (Clinical Commissioning Group)  
Devizes Community Area Partnership – Kate Freeman and Tony Sedgewick

**Total in attendance: 51**

---

# Agenda Item 3

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>The Democratic Services Officer explained that, as apologies for absence had been received from both the chairman and vice chairman, it would be necessary to elect a chairman for the meeting.</p> <p><b><u>Decision</u></b> <b>To elect Cllr Richard Gamble as chairman for the meeting.</b></p>
2	<p><u>Welcome</u></p> <p>Councillor Gamble then took the chair, welcomed everyone to the meeting and introduced the councillors and officers.</p> <p>Councillor Gamble explained that Marie Todd would be acting as Democratic Services Officer for this meeting as Alexa Smith had now moved to a new position within Wiltshire Council. The Area Board thanked Alexa for all her work on the Devizes Area Board over the last four years and wished her well for the future.</p>
3	<p><u>Chairman's Announcements</u></p> <p>(a) <u>Devizes Campus Development Team</u></p> <p>The Devizes Campus Development Team was undertaking the first public consultation to gauge local residents' thoughts on a campus for the Devizes area. The consultation would be running until the end of July.</p> <p>(b) <u>Pans Lane, Devizes</u></p> <p>It was noted that there had been a number of small fires under the railway bridge at Pans Lane. It had been proposed that the railway bridge should be infilled to prevent this anti-social behaviour and British Rail was willing to fund the majority of this work with Wiltshire Council funding a small part. Further information would be available at the September meeting.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Simon Jacobs – Wiltshire Council Cllr Laura Mayes – Wiltshire Council Cllr Judy Rose – Devizes Town Council Cllr Rick Rowland – Roundway Parish Council Paula Winchcombe - DCAP</p>

# Agenda Item 3

	Peter Baxter – DCAP, Clerk to West Lavington and Worton Parish Councils
5	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 20 May 2013 were confirmed and signed as a correct record.</p>
6	<p><u>Declarations of Interest</u></p> <p>Councillor Liz Bryant declared a non-pecuniary interest in the item relating to the BMX track.</p>
7	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>Inspector Matthew Armstrong reported that burglaries tended to increase in the hot weather and encouraged people to ensure they lock all windows and doors. To avoid vehicle crime it was important not to leave valuables in the car and to ensure doors are locked.</p> <p>There was a decrease in crime across most categories and, further to the statement made by the chairman at the previous meeting in relation to anti-social behaviour by vehicles in the Station Road car park, there had only been one reported incident in June of this year.</p> <p>The Police were focussing their efforts on those who cause most harm in the community.</p> <p>In response to a query from Easterton Parish Council regarding the lack of visibility and contact from the neighbourhood policing team, Inspector Armstrong agreed to raise this with the beat manager for the area. It was hoped that there would soon be one single co-ordinator for neighbourhood watch issues.</p> <p>It was also confirmed that the police community support officers (PCSOs) performed a very important and valuable role which was different from police officers. The PCSOs were involved in community engagement and intelligence gathering among other things.</p> <p>(b) <u>Fire and Rescue Service</u></p> <p>Mike Franklin reported that there had been an increase in fires in the area from April. The majority of the increase was due to low level burning of litter mainly in the Pans Lane area. Chinese lanterns were also a cause of fires, particularly grass fires in the dry weather and the service could offer advice on how to use these safely.</p> <p>To avoid grass fires it was also important to extinguish barbeques and</p>

	<p>cigarettes properly and not to leave glass bottles lying around.</p> <p>A recent serious fire in Salisbury highlighted the need to install smoke alarms. Advice can be found on the Wiltshire Fire and Rescue Service website <a href="http://www.wiltshirefire.gov.uk">www.wiltshirefire.gov.uk</a></p> <p>(c) <u>Young People</u></p> <p>Richard Harris reported that the Youth Advisory Group had met on 25 July. Thanks was given to all partners who had helped with the skatepark project. Devizes Town Council was now working with manufacturers and the installation should take about 18 weeks.</p> <p>Richard Harris said he would soon be moving to a new position in Wiltshire Council and that a successor would be appointed. The Area Board thanked Richard for all his work with young people in the Devizes area and wished him well in his new role.</p> <p>(d) <u>Town and Parish Councils</u></p> <p>Devizes Town Council, Roundway Parish Council and Bishops Cannings Parish Councils were beginning work on the Neighbourhood Plan and would soon begin consultation. People were urged to provide feedback and to get involved.</p>
8	<p><u>Community Area Transport Group</u></p> <p>The Community Area Transport Group had now been joined by Cllr Philip Whitehead, Portfolio Holder for Highways and Streetscene and by Rob Edwards as a rural parish representative from Potterne.</p> <p>It was reported that:</p> <ul style="list-style-type: none"><li>• The cost of some symbolic gates on the Whistley Road in the Potterne area would be shared with the Parish Council in the hope of slowing traffic down. The gates would also provide an opportunity to mark the otherwise unlabeled hamlet of Whistley. The cost to the CATG would be about £1,500.</li><li>• A request for some pedestrian crossings in West Lavington and Littleton Panell had been investigated by officers. The CATG has agreed in principle that a zebra crossing could be provided to be paid for by Dauntsey's School and four informal crossings the cost of which would be shared by the CATG and the Parish Council which would amount to about £5,000 for each party. There had since been some need to clarify what this would deliver so further discussions may be necessary.</li><li>• It had also been agreed that some H bars would be painted in West Lavington to deter parking in unsuitable places following a recent incident where the air ambulance had to be called because the normal ambulance</li></ul>

# Agenda Item 3

	<p>could not get to the victim.</p> <ul style="list-style-type: none"><li>• A petition had been presented at the last meeting regarding the pedestrian crossing on the Bath Road, Devizes where a fatal accident had occurred earlier in the year. The coroner's report was still awaited. In addition, however, there had been some suggestion that the crossing does not actually serve the needs of the area since Browfort closed so the CATG has asked the Town Council to review the pedestrian needs along this whole stretch of road.</li><li>• The Town Council was also being asked to consider proposals for cycle parking in various locations put forward by Cycle Devizes who had produced a very useful map and display.</li><li>• Cllr Peter Evans had agreed to undertake some local consultation about options to deter the use of Rotherstone as a rat run.</li><li>• The outcome of the speed limit reviews on the C20 Black Dog to Seend road via Worton and the C8 Horton Road to Alton Barnes were still awaited and would be reported at the September meeting.</li><li>• A coach park in the West Central Car Park still looks some way off and the cost looks like being high so officers have been asked to look at the possibility of providing space for tourist coaches on New Park Street.</li><li>• A review of the town bus services was about to get underway and would be funded by the Area Board using Section 106 money but the review itself would be managed by DCAP. The Area Board thanked DCAP and, in particular, Kate Freeman, for all the work that had been put into this.</li><li>• The Air Quality Steering Group meets next week so there will also be a report on that at the September meeting.</li></ul> <p><b><u>Decision</u></b> <b>To accept and approve the CATG report.</b></p>
9	<p><u>Clinical Commissioning Groups</u></p> <p>The Area Board received a presentation from Dr Martin Foley from the Clinical Commissioning Group (CCG). The following issues were discussed:</p> <p><u>What is the CCG?</u></p> <ul style="list-style-type: none"><li>• The CCG commissions services for Wiltshire.</li><li>• Commissioning is the process of specifying, securing and the monitoring of services to meet people's needs at a strategic level.</li><li>• The CCG is clinically led</li><li>• Seven GPs sit on the governing body</li><li>• Membership comprises 57 practices</li><li>• There are three locality groups</li><li>• The aims of the CCG are:<ul style="list-style-type: none"><li>• To prepare strategic plans</li><li>• To address growing needs</li><li>• To Improve health and wellbeing</li><li>• To ensure sustainability</li></ul></li></ul>



- To communicate effectively

## Key Priorities

The following issues are key priorities for the CCG:

- Staying healthy and preventing ill health
- Unplanned care and frail elderly
- Long term conditions (Including dementia)
- Community services and integrated care
- Planned care
- Mental health
- End of life care

## Roles

Dr Foley outlined the various roles on the CCG:

### Lay Member – Patient and Public Involvement

- Brings specific expertise and experience about involvement, as well as their knowledge as a member of the local community, to the work of the governing body.
- Helps ensure that, in all aspects of the CCG's business the public voice of the local population is heard and that opportunities are created and protected for patient and public empowerment in the work of the CCG

### Lay Member – Audit

- Brings specific expertise and experience to the finance and governance work of the governing body
- Focus will be strategic and impartial, providing an external view of the work of the CCG that is removed from the day to day running of the organisation
- Oversees key elements of governance including, audit, remuneration and managing conflicts of interest
- Chairs the audit committee

### Role of Secondary Care Doctor

- Shares responsibilities with other members for all aspects of the CCG governing body business
- Brings a broader view on health and care issues to underpin the work of the CCG
- Brings an understanding of patient care in the secondary care setting

### Role of Registered Nurse Member

- Shares response

# Agenda Item 3

	<ul style="list-style-type: none"><li>• Shares responsibilities with other members for all aspects of the CCG governing body business</li><li>• Ensures CCG has strategic focus on high quality care and patient safety</li><li>• Ensures CCG is promoting excellence in professional practice and leading quality improvement across pathways and organisations boundaries</li></ul> <p><u>How to be Involved</u></p> <p>There will be opportunities to get involved in the following:</p> <ul style="list-style-type: none"><li>– Patient/Involvement group</li><li>– Stakeholder events</li><li>– Consultations</li><li>– Through local practice’s patient participation group</li><li>– Complete the feedback form</li></ul> <ul style="list-style-type: none"><li>• It was noted that there were problems with patients not turning up for their appointments. On average this happens between 120 and 145 times per month.</li><li>• If the town population grew then it was the responsibility of the GPs to extend and employ more doctors as required.</li><li>• It was noted that some patients had difficulty with transport to primary care facilities.</li><li>• A primary care centre was no longer a priority for the CCG.</li><li>• There was unlikely to be a minor injuries unit in the town – triage and minor injuries could be dealt with by individual practices.</li><li>• The intention was to use Devizes Hospital as much as possible along with the RUH in Bath and Great Western Hospital in Swindon. There would not be any new build facility in the town.</li></ul>
10	<p><u>Public Health</u></p> <p>The Area Board received a presentation from Deborah Haynes, Associate Director of Public Health, and viewed a short DVD about the service. Public health facilitates and promotes healthy behaviours, environments and practices to ensure populations remain healthy. The team also manages infectious diseases and ensures health resilience.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"><li>• The Public Health team moved from the NHS to Wiltshire Council on 1 April 2013.</li><li>• Public Health aims to increase life expectancy and to encourage people to lead healthy lives.</li><li>• The team works closely with colleagues such as the CCG and NHS England.</li><li>• They also undertake various initiatives such as that undertaken during the recent measles epidemic.</li></ul>

	<p>In response to a question Deborah explained that Public Health was represented on the Air Quality Steering Group and that the team was aware of the issues although at the current time evidence was only available at community level. It was noted that although cardio vascular disease was higher in Devizes than some other parts of Wiltshire it was still low compared to national figures and figures for the South West. The three main reasons for cardio vascular disease were smoking, poor diet and age. It was acknowledged that air quality improvement was important.</p> <p>Access to healthcare was also raised and it was confirmed that part of the work that Public Health was carrying out regarding inequalities included consideration of equal access to services and transport difficulties.</p> <p><b><u>Action:</u> Mandy Bradley to bring a report on air quality to the next Devizes Area Board meeting.</b></p>
11	<p><u>Area Board Funding</u></p> <p>The Area Board considered three applications for community area grant funding. Some concern was expressed about the funding of the BMX track application as the Parish Council was not providing any funding towards it themselves.</p> <p><b><u>Decision</u></b></p> <p><b>(1) To award £5,000 to St John and St Mary Church towards the refurbishment of the kitchens in their parish rooms.</b></p> <p><i><u>Reason for Decision:</u> The Parish Rooms are primarily used by a range of voluntary and community groups and the grant will help to enhance the facilities.</i></p> <p><b>(2) To award £5,000 to Wiltshire Museum towards the Wiltshire Museum Prehistoric Wiltshire Galleries.</b></p> <p><i><u>Reason for Decision:</u> The project aims to increase visitor numbers, engage local residents and provide learning and outreach opportunities for school age children.</i></p> <p><b>(3) To award £5,000 to Bromham Parish Council towards the creation of a BMX track.</b></p> <p><i><u>Reason for Decision:</u> The project will fulfil a local need for recreational activities for young people and will be available at no cost for the whole community to use.</i></p>
12	<p><u>Devizes Community Area Partnership (DCAP) Claim for Core Funding 2013/14</u></p> <p>The Area Board considered the Devizes Community Area Partnership (DCAP)</p>

# Agenda Item 3

	<p>work plan for the forthcoming year and its request for core funding for the 2013/14 financial year.</p> <p>DCAP their plans for the year which included a conference on 29 October, a countryside day, the Devizes means business campaign and plans to create a children and young people's group.</p> <p>In response to a question regarding the transport review it was explained that focus groups had met, volunteers had ridden on the buses and spoken to passengers and national consultants had also been involved. It was hoped that the outcome would be a more efficient and sustainable bus service for the town.</p> <p><b><u>Decision</u></b></p> <p><b>(1) To make a grant to the Devizes Community Area Partnership (DCAP) for £8,000 for 2013/14.</b></p> <p><b>(2) To make a grant to DCAP of £9,154.60 from local Section 106 funds to carry out the town bus service review.</b></p> <p><b>(3) To agree that the two grants be transferred as one BACS payment as soon as practicable and that the Area Board and the Partnership sign an amended standard Community Area Partnership Agreement to reflect these decisions.</b></p> <p><i><u>Reason for Decision:</u> To enable DCAP to carry out its work in the community and to cover its core costs.</i></p>
13	<p><b><u>Evaluation and Close.</u></b></p> <p>It was noted that future meetings of the Devizes Area Board would take place on the following dates:</p> <p>Monday 23 September 2013 – 6.30pm – Devizes School</p> <p>Monday 25 November 2013 – 6.30pm – Devizes Sports Club</p> <p>Monday 27 January 2014 – 6.30pm – Lavington School, The Spring, Market Lavington</p>

## Devizes Community Area Board

September 2013



### 1. Neighbourhood Policing

**Team Sgt:** Joanne Spencer

#### **Town Centre Team**

Beat Manager – PC Chris Mead  
PCSO – Paula Yarranton  
PCSO – Lucy Sainsbury  
PCSO – Luke Woodward  
PCSO – Kelly Watts

#### **Rural North Team**

Beat Manager – PC Helen Clarke (TBC)  
PCSO – Gareth Cole  
PCSO – Fiona Marno

#### **Rural South Team**

Beat Manager – PC Pete Lawson  
PCSO – Oliver Nash

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

### 4. Local Issues

Since starting as the Sector Inspector in October last year I seem to continuously report change to the staffing for Devizes area. So in good tradition this report is no different. PC 1566 Emma Reed (Devizes North Rural) had been chasing a transfer to another Police Force for some considerable time. At relatively short notice she was successful in her ambition and resigned from her post. A replacement for PC Reed was already in the pipeline and DC Helen Clarke will commence with the NPT team shortly. I am aware she has been making contact through email by way of initial introduction.

We will most likely lose a few of our Community Support Officers in the New Year as they have been successful in becoming Police Officers. Wiltshire Police will be recruiting into the PCSO role to ensure we maintain our service delivery levels.

The Public Opinion Survey has been published and will shortly be circulated to the Area Board by the Office of the Police and Crime Commissioner for further dissemination.

#### **CRIME & DETECTIONS (August 2012 – August 2013 compared to previous rolling 12 months)**

The crime figures reported at the last meeting represented an excellent start to the year. Shortly after presenting these to you all Sector Inspectors were informed that an inaccuracy in the calculations had been detected and the figures were subsequently adjusted. The reason for mentioning this is to avoid

# Agenda Item 5

alarm for any visible swing of figures from minus to plus in some categories. Despite this I am very pleased with the continued reduction in most of the significant crime types.

The comparative figures for the rolling twelve months are positive with recorded increases only in domestic burglary and violence against the person.

In real terms there has been an increase of 2 offences of domestic burglary for the period 1<sup>st</sup> Jan to 9<sup>th</sup> Sept 2013 compared to the same period last year. The performance figures do show a significant increase in the detections for the current rolling 12 month period, a result of the focus we place on harm causers in our communities.

Violence against the person is slightly more difficult to explain. The figures are made up of reports of both violence with injury and violence without injury. For example an adverse comment or threat made against someone via social media can be recorded as 'violence non-injury' as can an assault where no physical injury is sustained. The NPT team review all violent offences on the sector to analyse where we can be impactful and reduce crime. We work hard to reduce offending linked to the night time economy (pubs, clubs and late night refreshment.) It is more problematic to deal with those offences within family units or behind closed doors. To target this we identifying repeat offences through location or named individuals. Our efforts then concentrate on prevention of further offending.

There has been some media attention for Police activity labelled 'Operation Harness'. This is a Wiltshire Police led operation to promote our engagement with local communities through organised days of action. The operation utilises staff and officers from a wide range of departments and endorses key messages to local communities. The key message of community engagement is further endorsed through the support from our partners within the wider community and Wiltshire Police welcomes the involvement of our partnership agencies. We aim to keep all Area Boards and partner agencies up to date with the results of each Operation Harness activity and welcome suggestions from Area Boards about future activity in their locations.

EZ Devizes NPT	Crime				Detections*	
	12 Months to August 2012	12 Months to August 2013	Volume Change	% Change	12 Months to August 2012	12 Months to August 2013
Victim Based Crime	1294	1151	-143	-11.1%	18%	23%
Domestic Burglary	42	53	+11	+26.2%	19%	36%
Non Domestic Burglary	139	137	-2	-1.4%	6%	23%
Vehicle Crime	108	79	-29	-26.9%	9%	1%
Criminal Damage & Arson	302	259	-43	-14.2%	18%	17%
Violence Against The Person	246	298	+52	+21.1%	30%	39%
ASB Incidents (YTD)	511	456	-55	-10.8%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).

\* Detections include both Sanction Detections and Local Resolutions

Take reasonable steps to prevent becoming a victim of crime. Lock your property away, record serial numbers on [www.immobilise.com](http://www.immobilise.com) take photos of your valuable property for future reference and add additional security measures to your houses and outbuildings. Do not leave valuable property in cars.

**Matthew Armstrong**

Sector Inspector, Devizes Melksham Pewsey

9<sup>th</sup> September 2013



## Public opinion survey – Devizes and Marlborough – Devizes Community Area

The Office of the Police and Crime Commissioner (OPCC) commissioned M.E.L. Research to consult local residents. During 2012/13 4408 Wiltshire residents completed the survey. A minimum of 384 people took part in each of the eleven policing sectors<sup>i</sup> ensuring that the results for each sector were significant<sup>ii</sup>.

The aims of this survey are:

- To measure public perception of Wiltshire Police and how communities are policed
- To consult the public and enable the OPCC and Wiltshire Police to prepare policing plans
- To enhance the OPCC and Wiltshire Police's understanding of how policing influences people's sense of security and wellbeing

The report below sets out the results for the Devizes section. A summary for the whole Force area will be available shortly on the Commissioner's website. If you have any queries please contact the OPCC on the details below.

### Public perceptions linked to the Police and Crime Commissioner Priorities

	Devizes Community Area	Devizes and Marlborough Sector	Wiltshire Police Force Area
Feel safe when outside in their local area during the day	95.3%	96.6%	93.4%
Feel safe when outside in their local area after dark	68.5%	75.1%	63.9%
Satisfaction with the level of police visibility in their neighbourhood	69.7%	64.5%	59.1%
<b>Number Surveyed</b>	192	384	4408
<b>Population</b>	31030	62680	684028

#### Key:

	significantly better than Wiltshire average*
	in line with Wiltshire average*
	significantly worse than Wiltshire average*

\* Wiltshire average is the Wiltshire Police force area

### What types of crime and anti social behaviour (ASB) cause a problem in your area?

Issues in the local area	There are no crime and ASB issues in	Teenagers hanging around	People being drunk or rowdy in	Graffiti & vandalism to private property	People Using or Dealing Drugs	Domestic burglary	Graffiti & Vandalism to Public Property
Devizes Community Area	56%	13%	11%	9%	9%	8%	8%
Devizes & Marlborough Sector	56%	14%	8%	9%	8%	9%	5%
Wiltshire Police Force Area	54%	16%	10%	8%	5%	8%	8%

**What are the concerns in your area?**

Concerns in local area	Devizes Community Area	Devizes & Marlborough Sector	Wiltshire Police Force Area
Lack of facilities for young people	55%	54%	56%
Drug misuse	40%	33%	30%
Anti-social behaviour	37%	30%	34%
Unemployment	36%	32%	37%
Standard of public transport	32%	29%	20%
Standard of health services	29%	23%	16%
Lack of local amenities	26%	25%	25%
Crime	24%	24%	29%
Poverty	13%	11%	14%
Standard of education services	12%	10%	12%
Standard of housing	11%	11%	9%

**What should the priorities be in your area?**

Priorities	Devizes Community Area	Devizes & Marlborough Sector	Wiltshire Police Force Area
None - not a problem in my area	23%	23%	24%
More police out and about	30%	31%	29%
None - police do as much as they can	18%	18%	16%

**Perceptions of Crime and ASB**

Perceptions of Crime and ASB being a problem in the Devizes and Marlborough Sector are below the average for the Wiltshire Police area.

- The average perceived level of crime on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.39 for Wiltshire Police as a whole. For the Devizes and Marlborough Sector the average score is lower at 2.99, this is similar to the Devizes Community Area where the average score is 3.10
- The average perceived level of ASB on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.34 for Wiltshire Police as a whole. For the Devizes and Marlborough Sector the average score is lower at 2.83, perceptions of ASB are slightly higher for the Devizes Community Area but remain below the force average at 3.13

The perceived levels of crime and ASB are an accurate reflection of the actual crime and ASB levels which are also below the Wiltshire average.

- There were 36 crimes per 1000 population in the Devizes and Marlborough sector in 2012/13, this compares to a Wiltshire average of 46 crimes per 1000 population.
- There were 28 reported ASB incidents per 1000 population in the Devizes and Marlborough sector in 2012/13, in comparison to a Wiltshire average of 37 incidents.

<sup>i</sup> Wiltshire Police is divided geographically into 11 local policing sectors. These sectors are then further divided into sections - these usually consist of a large town and the neighbouring villages or community areas.

<sup>ii</sup> Statistical significance; If the survey was completed using an alternative set of respondents there is a 95% chance that the result would fall within  $\pm 1.5\%$  of the current result at force level. At sector level there is a 95% chance that the result would fall within  $\pm 5\%$  of the current result.

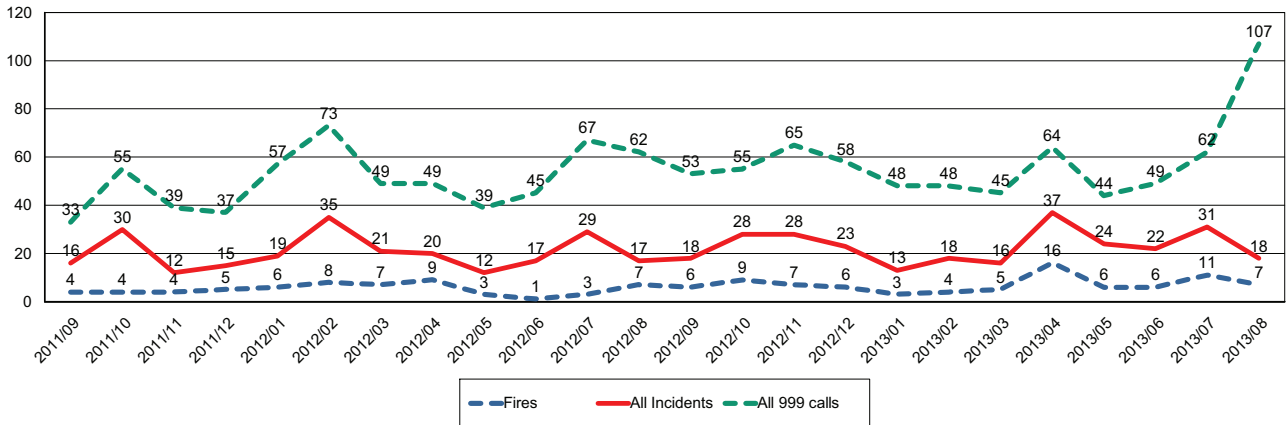




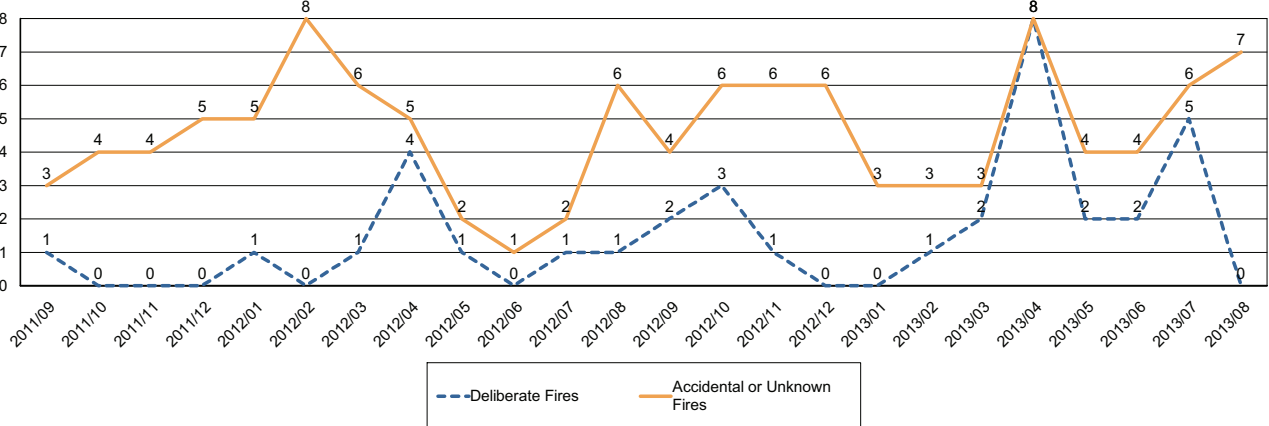
## Report for Devizes Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.

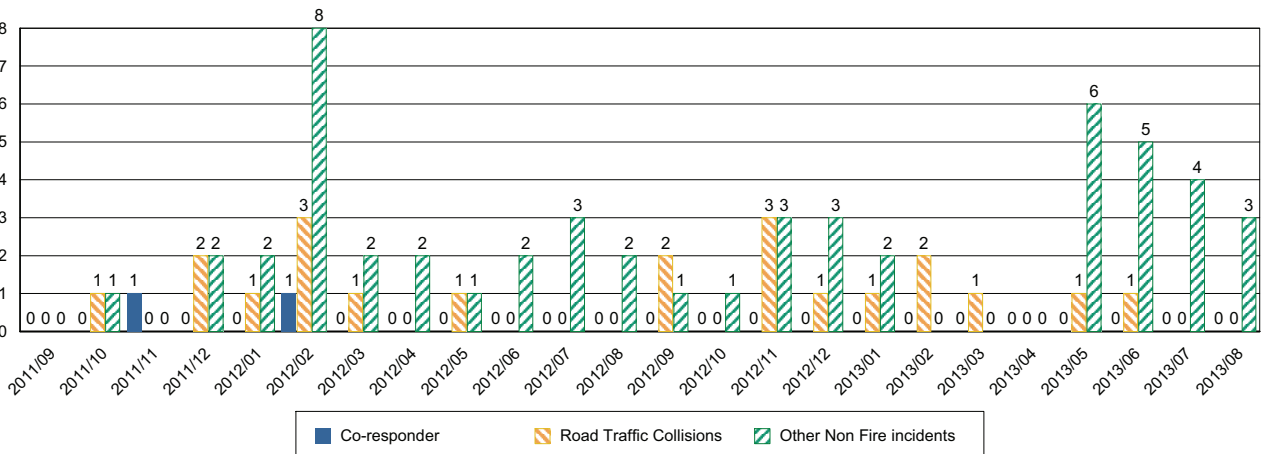
### Incidents and Calls



### Fires by Cause

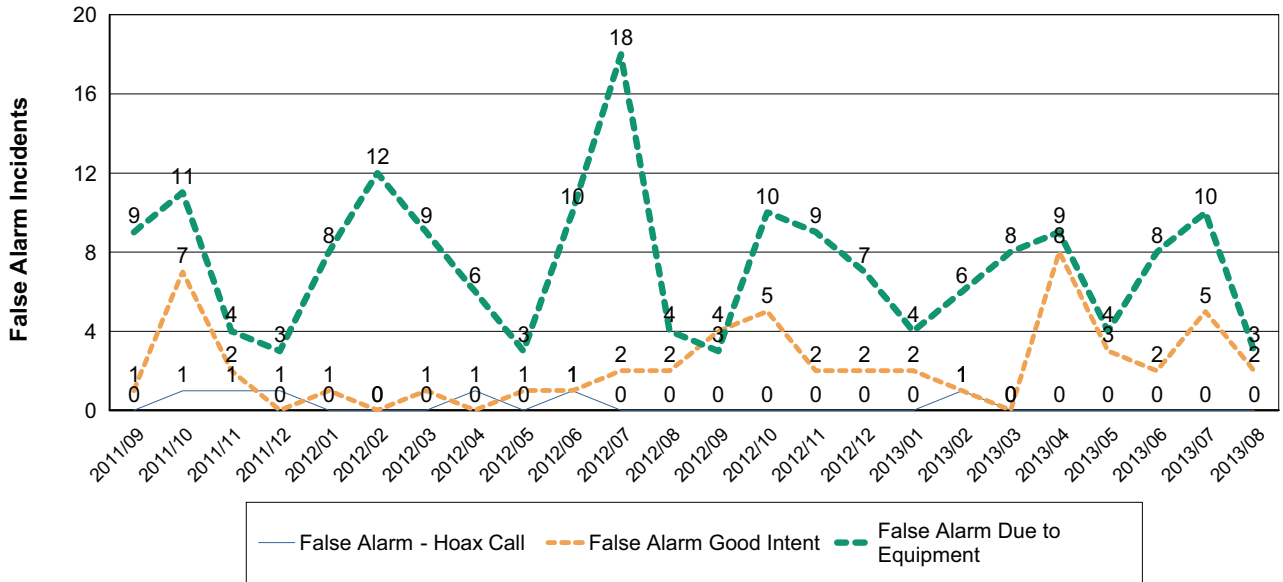


### Non-Fire incidents attended by WFRS

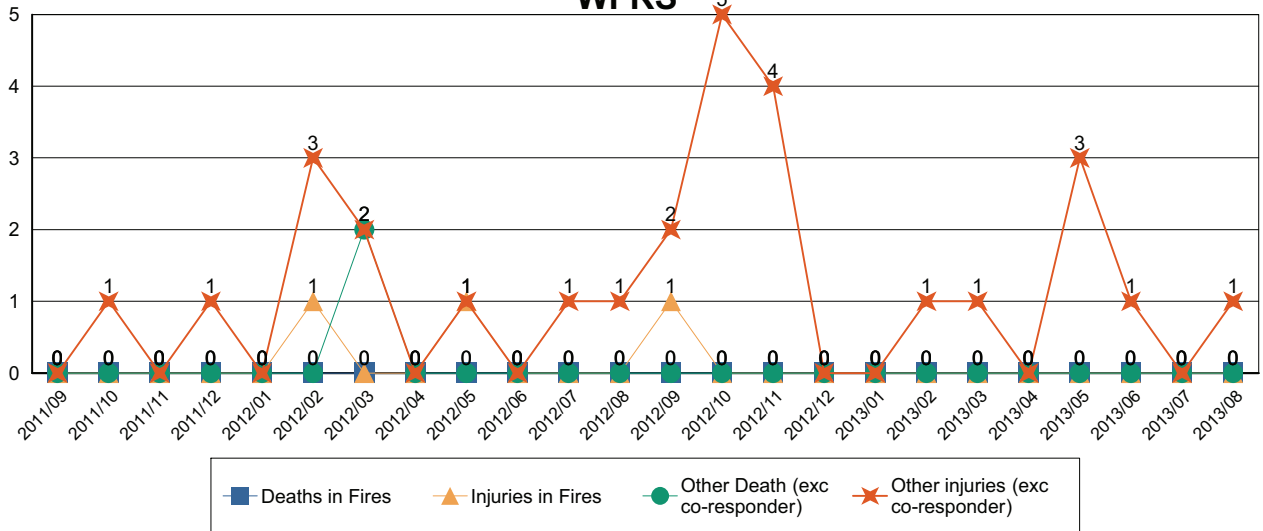


Agenda Item 5b

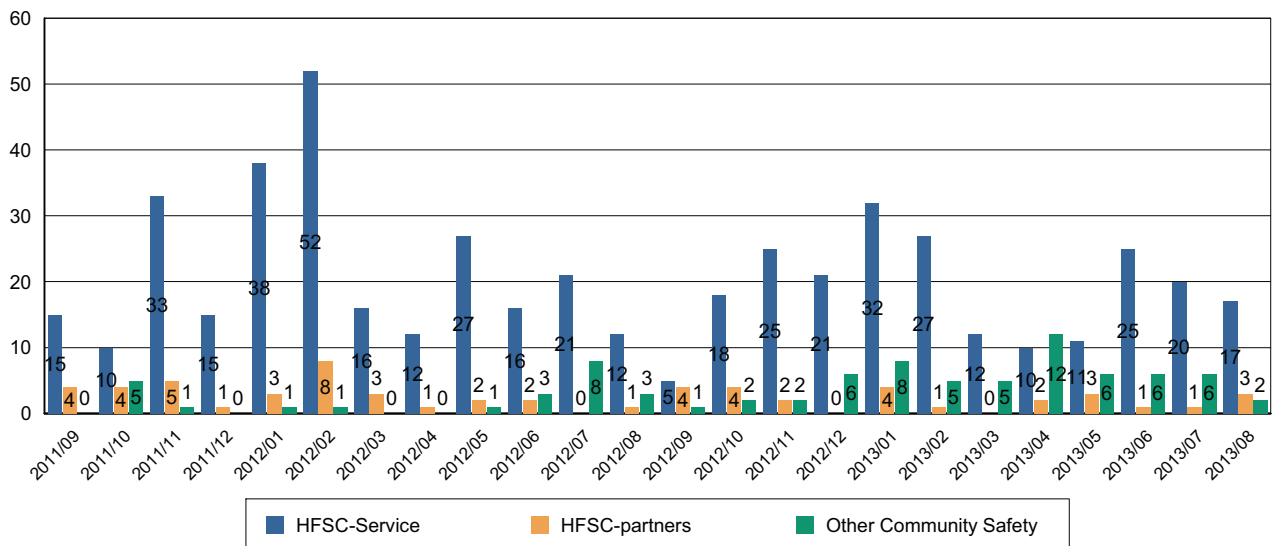
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **Update for Devizes Area Board**

<b>Update from</b>	<b>Devizes Community Area Partnership</b>
<b>Date of Area Board Meeting</b>	23 September 2013

### **Headlines/Key Issues**

The results of the Devizes Transport Strategy Consultation conducted by DCAP are now available. DCAP continues to pursue that strategy through its work on the CATG and the Air Quality Steering Group. It is currently undertaking a Town Bus Survey with the intention of increasing its effectiveness.

On 29 October, our quarterly meeting will focus on rural issues and is being held at Market Lavington Village Hall (is that its name?) starting at 5pm This will be of particular interest to our rural parishes and we hope many will attend.

Our Community Safety Group is taking over the management of the Safe Places scheme which is now operating in Devizes and has been promised funding from the PCC for this.

Our Culture and Leisure Group is providing information on cultural activities in the area for inclusion in the updated JSA.

Forward planning for the year ahead will focus on encouraging people and businesses to adopt low energy technology, means of linking elderly, lonely and disadvantaged people with the many activities which take place in the Community Area and initiatives to encourage business start ups and new existing businesses to move into the area.

We are sorry to have lost the services of Peter Baxter as our Manager, he has been pivotal in moving the partnership forward. He has been replaced by Philip Mackie who is available on 01380 739630 or email [admin@dcap.org.uk](mailto:admin@dcap.org.uk)

Further information about the Partnership and its activities can be found at [www.dcap.org.uk](http://www.dcap.org.uk)

---

This page is intentionally left blank

## Update for Devizes Area Board

23<sup>rd</sup> September 2013

### Consultation update

Since our last update, the Devizes Campus Development Team (CDT) has been continuing to work on the first round of consultation. To date 172 responses have been received, through the online survey and paper based forms. Consultation sessions have been held within the Devizes Library, where 1-1 discussions were available with members of the CDT, and further details could be sought about the Devizes Campus.

Thank you to everyone who has provided their feedback so far.

The key interim results of the first round of consultation are as follows:

- 70.9% agree or strongly agree that council services in Devizes should be made available in one place, even if the location is not right in the centre of town
- 92.3% agree or strongly agree it should be easy to walk or take a bus to the campus from the centre of town
- 83.9% agree or strongly agree the campus should have computers and internet access available
- 83.8% agree or strongly agree space should be available for use by voluntary and community groups

Whilst the feedback so far is positive, we would like to gather some more data. We plan to consult with people from different groups and with people who use other public services such as leisure centres and youth facilities, to ensure all community perspectives are fully considered. Further consultation is also proposed for the coming weeks within the more rural communities of Bromham and Market Lavington.

We are aiming for a minimum of 400 responses prior to evaluating the feedback from the consultation and beginning to develop our working proposal.

### CDT membership

Since the CDT's creation (formally known as COB) in November 2012, there have been some changes to personnel within the group. The changes are as follows:

- Stephanie Davis is no longer in post and therefore, the CDT will no longer have any representation from education and young people
- Glenys Armstrong will be changing remits within her employment and will no longer be able to fulfil her role on the CDT. Her departure brings a vacancy for a user and community group representative.

Therefore, we require 1 additional representative from the following broad sectors of the community:

- Education and young people
- User and community groups
- Wider community

We would ask that the Area Board consider inviting local people or representatives of groups to submit an expression of interest and apply to be involved in the CDT.

This page is intentionally left blank

**DEVIZES AREA BOARD**  
**23 September 2013**

**COMMUNITY AREA TRANSPORT GROUP**  
**MEETING HELD ON MONDAY 9 SEPTEMBER 2013**

**Purpose of the Report**

To provide an update and recommendations to Devizes Area Board from the meeting of the Community Area Transport Group meeting held on Monday 9<sup>th</sup> September 2013.

**Notes of Meeting**

**Present:**

- Tony Cosstick - Cycle Devizes
- Peter Evans - Devizes Town Council
- Kate Freeman – Chairman of DCAP Transport Sub-Group
- Richard Gamble - Member of Devizes Area Board and Chairman of CATG
- Ann Lumb - Great Cheverell Parish Council
- Kristian Price – Area Highways Engineer
- Gareth Rogers - Senior Engineer, Wiltshire Council
- Richard Rogers - Community Area Manager for Devizes, Wiltshire Council
- Philip Whitehead – Member of Devizes area Board and portfolio holder for Highways Contract

<b>Apologies</b>	<ul style="list-style-type: none"> <li>• Martin Aldam (Senior Transport Planning Assistant)</li> <li>• Rachel Kent (Environmental Health Officer)</li> <li>• Rob Edwards (Potterne Parish Council)</li> </ul> <p><b>Action</b> Kelvin Nash is the new Town Council representative on the CATG and needs to be included on the mailing list (RR)</p>
<b>Funding Update</b>	<p><b>Speed limit review funding</b></p> <ul style="list-style-type: none"> <li>• The funding used by Wiltshire Council for reviewing ‘c’ and ‘unclassified’ roads has been delegated to the CATG.</li> <li>• This money does not need to be used for speed limit reviews but at the CATG’s discretion be used for other highways issues.</li> <li>• Devizes has received £7,500. Each review costs about £2.5k. If the CATG continues to review Consciences Lane and the C50 as previously promised it will still have @£2.5k remaining for other purposes</li> <li>• The total budget allocation left for this financial year is £19,500</li> </ul> <p><b>RECOMMENDATION</b> - The 2 routes chosen for review during 2013/14 (C249 and C50) should continue to be reviewed as previously agreed</p>
<b>1. Actions from July 2013 and any updates</b>	

# Agenda Item 6

- |   |  |
|---|--|
| a. Whistley Road Gates                          | Gareth Rogers is producing accurate costs for the provision of white gates. These will be given to the Parish Council to consider if they wish to pay 50% of the costs and go ahead with them. Costs will be with the Parish Council by mid November   |
| b. West Lavington crossings                     | <ul style="list-style-type: none"><li>• Gareth Rogers has met with West Lavington Parish Council and has sent a revised plan for the crossings to them for their consideration</li><li>• A meeting is to be held with Dauntsey's School on 27<sup>th</sup> Sep to consider the crossing of the B3098 and look at the various options.</li></ul>  |
| c. West Lavington 'H' bars parking restrictions | This work has been completed   |
| d. Petition for upgrading crossing on Bath Road | <ul style="list-style-type: none"><li>• The criminal hearing has taken place and a coroner's report is expected to follow. However this can take several months to complete</li><li>• In considering the future of this crossing, a number of related subjects such as what is to happen at St Peter's School and Shanes Castle will also need to be considered alongside.</li></ul>   |
| e. Transport Strategy                           | <ul style="list-style-type: none"><li>• The next meeting for the task and finish group will take place on the 17<sup>th</sup> Sep. On the agenda will be a discussion on a proposal to merge the air quality steering group with the Transport Strategy task &amp; finish group.</li><li>• This proposal along with the output from the groups work will be presented at the Devizes area board meeting on the 23<sup>rd</sup> Sep.</li></ul>  |
| f. 20 mph speed limit review                    | <ul style="list-style-type: none"><li>• This has been completed and the findings are out for consultation</li><li>• Great Cheverell 20mph limit is now permanent. However Ann Lumb pointed out that according to the proposed policy, Great Cheverell would not be allowed to be considered for a 20mph speed limit. This is despite the fact that speeds in the area have been reduced by up to 5mph due to its implementation.</li><li>• Kate Freeman asked whether the deadline for submitting comments could be extended as DCAP will struggle to get in a representative response in time. Richard Gamble responded that the deadline is the same for everyone but that late responses may be</li></ul> |






# Agenda Item 6

- able to be looked it.
- In response to a request from Kate Freeman for a more iterative process, Richard Gamble suggested that the current procedure was unlikely to be amended
  - The substantive bid by Devizes CATG for £50k has been successful. This will help with the cost of enabling cycling across the Green. This is the largest award of any community area and Richard Gamble thanked those involved with the bid.
  - Gareth Rogers also updated the group that a number of options for lighting will be given to the town council to decide upon. The order should be placed before Christmas and construction take place from around late February.
- g. Substantive bid (GR)
- h. Outcome of speed reviews on C8 and C20
- These have now been completed and the results have been sent to the Parish Councils affected. Any comments should be sent to Richard Rogers by the end of October so that they can be collated for consideration
- i. Horton Village Speeding
- A metro Count is being carried out and the results will be considered when it is complete
- j. A361 bus stop
- Kate Freeman presented photographs of some of the problems with the A361 dual carriageway near the bust stop that was damaged. Her key concern is that the junction is quite dangerous for those crossing over the road to use the bus stop.
  - It was noted that whilst there is a 70mph limit, cyclists only need to cross two lanes before they get to the central reservation.
  - It was also noted that there are extra associated challenges at that part of the road such as difficult turnings and safely travelling alongside the road.
  - It was recognised that a high engineering solution is not viable due to the expense. However some measures such as a landing patch on the central reservation may be possible and helpful.
- ACTIONS:**
- I. True, rather than perceived, speed of the vehicles should be measured
  - II. Accident rates and exact locations are required to be brought to the next meeting.

Philip Whitehead and Gareth Rogers will look at this issue

# Agenda Item 6

<p>k. Bromham Traffic Issues</p> <p>l. Cycle Stands</p>	<p>and gather the information for a discussion at the next CATG meeting. Kate Freeman will be kept informed.</p> <p>Gareth Rogers and Richard Rogers will be undertaking a site visit later in September to look at the various concerns</p> <ul style="list-style-type: none"><li>• The Town Council, Cycle Devizes and DCAP have been looking at cycle stand provision in Devizes.</li><li>• A list has been put together of where the stands are, which ones need to be repaired or repainted and proposed sites for new ones.</li><li>• Once this has been formally agreed by the Town Council, they will be prioritised and handed to Gareth Rogers. £2,500 has already been allocated by the CATG for this work</li><li>• Additional funding can be looked at for providing those outside of the budget</li></ul> <p><b>ACTION</b> – Prioritise the work on the cycle stands and once agreed send it to Gareth Rogers (Tony Cosstick, Peter Evans and Kate Freeman)</p>
<p>2. <b>Rotherstone Rat Run – Findings from resident survey (Peter Evans).</b></p>  <p>Resident Survey results - Rotherstone !</p>	<ul style="list-style-type: none"><li>• Following concerns from residents that Rotherstone was being used as a rat run, Peter and Sue Evans carried out a brief household survey to see if this was the case and if they would be in favour of alterations to the highway in order to prevent it.</li><li>• 24 households provided responses.</li><li>• The survey showed that almost everyone saw this as a major problem and wanted something done.</li><li>• The CATG agreed that humps could not be considered as some of the houses have poor foundations and no one wants the humps outside their house.</li><li>• The CATG also agreed that there was no obvious place for a Chicane</li><li>• This left 2 ideas that were suggested by residents:<ol style="list-style-type: none"><li>1. One Way System– You could have a very short one-way system at Avon Close which would avoid disruption for most residents whilst acting as a closure for those using it as a rat run.</li><li>2. Blocking the road – This is possible but could be a</li></ol></li></ul>

	<p style="text-align: center;">problem for residents</p> <ul style="list-style-type: none"> <li>The survey also showed that there is a problem with the pavement and road being at the same level and that the hedge on the corner is not kept cut back to allow visibility</li> </ul> <p><b>ACTIONS –</b></p> <ol style="list-style-type: none"> <li>I. Gareth Rogers will put together some more information regarding a possible one way system or blocking the road. This can then be used by Peter Evans to take back to the residents and Town Council.</li> <li>II. Kristian Price will take appropriate action to ensure that the hedge is cut back</li> </ol>
<p><b>3. Coach Parking</b></p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">               Option A - Single Bay Each Direction.pdf         </div> <div style="text-align: center;">               Option B - Double Bay NW Bound.pdf         </div> </div>	<ul style="list-style-type: none"> <li>Two options for a dropping off place for coaches have been drawn up and were considered by the CATG</li> <li>The CATG unanimously supported this provision particularly as Coach Drivers are likely to list Devizes as a non stopping place if it does not take place.</li> <li>However members of the CATG were divided as to which option was preferable. It was agreed that the choice would be left up to the Town Council and that the CATG would support whichever one they selected.</li> </ul> <p><b>RECOMMENDATION –</b> The CATG totally support the temporary arrangements for a coach dropping off place and are committed to it being completed as soon as possible. The CATG will support the option chosen by the Town Council</p> <p><b>ACTION –</b> Town Council to talk to residents affected that this provision will be taking place. (Peter Evans)</p>
<p><b>Walkway on Folly Road –</b> Request supported by Cllr Mayes from a resident asking us to consider a path along the edge of the field that runs from White Horse Way to Roundway</p>	<p>Gareth Rogers having looked at this stretch of road suggested that there may be a solution if the local land owner agreed to allow a permissive path. However this should be taken forward by the Parish Council not by the CATG</p> <p><b>ACTION –</b> Parish Council and local residents to decide whether to take this forward. Richard Rogers to speak to Roundway parish clerk</p>
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>'A' Boards – Wiltshire Council have asked businesses to follow some agreed guidelines on where and how they are used.</li> <li>Double Yellow Lines – Peter Evans asked when these will be replaced. He reported that some people are</li> </ul>

# Agenda Item 6

	<p>parking on them and claiming that they are allowed to as the lines are not up to standard</p> <p><b>ACTION</b> – Philip Whitehead will look into this and report back at the next meeting</p> <ul style="list-style-type: none"><li>• Kate Freeman asked if there was a map of where 20mph limits are. This does not currently exist</li></ul> <p><b>ACTION</b> – Gareth Rogers will provide Kate with what is available</p> <ul style="list-style-type: none"><li>• Richard Gamble informed the group that a new bus service has just been launched which is a weekday express bus between Devizes and Salisbury</li></ul>
--	--

## **Recommendations to Devizes Area Board**

**The area board is asked to agree the following two recommendations:**

**RECOMMENDATION 1** - The 2 routes chosen for the speed limit review during 2013/14 (C249 and C50) should continue to be reviewed as previously agreed

**RECOMMENDATION 2** – The area board totally supports the temporary arrangements for a coach dropping off place and are committed to it being completed as soon as possible. The area board will support the option chosen by the Town Council

**Date of next meeting – 11<sup>th</sup> November, 10am, Wiltshire College, Devizes**

*Report Author: Richard Rogers, Devizes Community Area Manager*

<b>Report to</b>	<b>Devizes Area Board</b>
<b>Date of Meeting</b>	<b>23<sup>rd</sup> September 2013</b>
<b>Title of Report</b>	<b>Area Board Grants</b>

**Purpose of Report**

To ask Councillors to consider 1 application seeking 20013/14 Community Area Grant Funding.

1. **3<sup>rd</sup> Devizes Scout Group** are seeking £2,294 towards replacing tents and camping equipment

Recommended for consideration for approval

# Agenda Item 9

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5<sup>th</sup> April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Devizes Area Board has been allocated a 2013/2014 budget of £83,375 for community grants, digital literacy projects, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £500 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.10. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.

- 1.11. The 2013/2014 funding criteria and application forms are available on the council's website  
<http://www.wiltshire.gov.uk/council/areboards/areboardscommunitygrantsscheme.htm>
- 1.12. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• <a href="#">Area Board Grant Guidance 2013/14 as presented for delegated decision</a></li><li>• <a href="#">Devizes Community Area Plan</a></li><li>• <a href="#">Devizes Joint Strategic Needs Document</a></li></ul>
--	--

## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 3 further rounds of funding during 2013/2014. The first is contained in this report. The remaining will take place on;
- 25<sup>th</sup> November 2013
  - 27<sup>th</sup> January 2014
  - 24<sup>th</sup> March 2014

## 3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area

# Agenda Item 9

Board.

- 4.2. If grants are awarded in line with officer recommendations, Devizes Area Board will have a balance of £52,642
- 4.3. All awards are subject to the condition that no payment will be made until all other funding has been confirmed.

## 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

## 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	<b>3<sup>rd</sup> Devizes Scout Group</b>	Provision of new tents and camping equipment	£2,294 towards a project costing £4,588

- 8.1.1. It is the officer's recommendation that an award of £2,294k towards the cost of new equipment is considered for approval.
- 8.1.2. This application meets grant criteria 2013/14 and has been classified as a capital project
- 8.1.3. The Scout group helps young people to enjoy new adventures, to experience the outdoors, interact with others, gain confidence and have the opportunity to reach their full potential. They have a membership of over 60 young people between the ages of 6 and 14, supported by a team of 6 adult volunteer leaders.



# Agenda Item 9

- 8.1.4. The bad weather in June damaged a large number of tents as well as the marquee over the course of one weekend. These were already over 10 years old and nearing the end of their useable life. There are not enough reserves to replace all of the equipment damaged. As well as replacing 8 four person tents and the marquee, the group also wishes to purchase the following items:
- Camping refrigerator, camping gas oven, Billy can sets, rechargeable lanterns
  - Fire extinguishers, gopack tables, generator, heavy duty shelving for storage
- 8.1.5. The group are providing 50% of the funding through their own reserves, a legacy of £500 and fundraising. Most of the income is now confirmed. Any award made by the area board will be conditional upon all other funding being in place.
- 8.1.6. If the grant is not awarded, the scout group will find it very difficult to replace the equipment needed to operate and may not be able to keep going.
- 8.1.7. This group is a not for profit group.

No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Richard Rogers Devizes Community Area Manager Tel: 01225 718626 E-mail <a href="mailto:Richard.rogers@wiltshire.gov.uk">Richard.rogers@wiltshire.gov.uk</a>
----------------------	---

This page is intentionally left blank

## Grant Applications for Devizes on 23/09/2013

ID	Grant Type	Project Title	Applicant	Amount Required
258	Community Area Grant	3rd Devizes Scout Group - Camping Equipment	3rd Devizes Scouts	£2294

ID	Grant Type	Project Title	Applicant	Amount Required
258	Community Area Grant	3rd Devizes Scout Group - Camping Equipment	3rd Devizes Scouts	£2294

**Submitted:** 05/09/2013 21:54:11

**ID:** 258

**Current Status:** Application Appraisal

**To be considered at this meeting:**

23/09/2013 Devizes

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

3rd Devizes Scout Group - Camping Equipment

**6. Project summary:**

The Scout group helps young people to enjoy new adventures, to experience the outdoors, interact with others, gain confidence and have the opportunity to reach their full potential. This project will replace damaged camping equipment. We have a membership of over 60 young people between the ages of 6 and 14, supported by a team of 6 adult volunteer leaders. At a camp in June this year, 6 of our tents leaked in a storm and our marquee was destroyed by high winds. We now are seeking to replace this equipment, which was over 10 years old. We are also refurbishing our storage container which has poor quality wooden shelving. We want to replace this with good quality steel shelving to help prolong the life of our equipment.

**7. Which Area Board are you applying to?**

Devizes

**Electoral Division**

Devizes North

**8. What is the Post Code of where the project is taking place?**

SN10 1DD

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2013

**Total Income:**

£7838.04

**Total Expenditure:**

£8896.98

**Surplus/Deficit for the year:**

£-1058.94

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£2120.16

**Why can't you fund this project from your reserves:**

The bad weather in June damaged a large number of items of equipment over the course of one weekend. We cannot afford to replace them all at the same time. Replacing all of this equipment now would wipe out our free reserves and would make us financial vulnerable. We lost Â£1,000 last year, and are battling to raise funds to continue our work with young people. Most of the income is confirmed as we have cleared funds in our bank account (see above). In addition we will be receiving a legacy of Â£500 from the estate of one of our volunteers recently deceased sisters. The balance, around Â£173.84, will be raised through subscriptions, a planned bag pack in Morrisons in the Autumn (normally raised around Â£600) and through negotiation with the suppliers BCH Camping in Trowbridge where we anticipate an end of season discount. In addition the equipment damaged was not insurable except for theft due to their nature.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£4588		
Total required from Area Board		£2294		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Coleman 4 person tents x 8	2000	Reserves	yes	1294
Marquee - 4 x 8m	300	Legacy	yes	500
Camping Refridgerator	180	Newsletter delivery September		250
Camping Gas Oven	220	Lions Walk October		250
Billy Can Sets x 3	120			
Rechargeable LED Lanterns x 8	280			
Fire Extinguishers x2	38			
GoPack Tables x 4	300			
Generator	750			
Heavy Duty Shelving for storage container	400			
<b>Total</b>	<b>£4588</b>			<b>£2294</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Devizes

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The young people in the Scout movement will benefit from an outdoor experience that will help them prepare for their future and build their social skills, teamwork ability, leadership ability and confidence. The Scout Group plays an important role in the community, taking

part in events such as the Remembrance Day parade in the town, caring and cleaning up our local churchyards and carol singing in the local care homes.

**14. How will you monitor this?**

The group records and recognises the achievements of the young people through a planned programme and badge scheme. Outdoor activities are a major part of this. We record the number of young people that take part in all activities.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Group will continue to maintain and replace items of equipment as funds allow. We raise funds from subscription and specific fundraising activities such as bag packing and sponsored walks.

**16. Is there anything else you think we should know about the project?**

Not applicable

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has

been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

This page is intentionally left blank